



## VOLUNTEER JOB DESCRIPTION

**Job title:** Research Analyst

**Non paid position**

**Reporting to:** Lead Research Analyst

**Responsibility for others:** No

**Overall purpose of the job:** To conduct research at regional level.

**Key activities**

1. To review published research related to annual theme
2. To collect quantitative and/or qualitative data in the region
3. To summarize and analyze data
4. To prepare a report of the findings

### PERSON SPECIFICATION

Criteria	Essential	Desirable
Qualifications/Attainments	<ul style="list-style-type: none"> <li>● A good academic record, including a degree, post- graduate qualification or undergoing a bachelor's degree.</li> </ul>	<ul style="list-style-type: none"> <li>● Science, health, public health, and/or policy background</li> </ul>
Relevant Experience	<ul style="list-style-type: none"> <li>● Summarizing published research</li> <li>● Collecting data</li> <li>● Analyzing raw data</li> </ul>	<ul style="list-style-type: none"> <li>● Interacting with teammates of diverse backgrounds</li> </ul>
Skills and competencies	<ul style="list-style-type: none"> <li>● Accuracy and attention to detail</li> <li>● Experience with google docs and other collaborative software</li> </ul>	<ul style="list-style-type: none"> <li>● Good English proficiency</li> </ul>